

ACADEMIC YEAR 2026/27. 1ST SEMESTER

Name of subject: Student tutorial		NEPTUN-code: RTXHT1EBNF	Number of hours: lec+gs+lab 0+2+0	Credit: 3 Requirements: term mark
Course coordinator: Marianna Halász Ph.D.Prof.		Title: professor	Prerequisite: (-)	
Curriculum:				
The aim of the course is to provide tutoring to a student or a small group of students in an individual, personalised way. The practical lessons are designed to develop individual learning pathways, independent learning, subject-specific skills, communication and social competences, and to help students meet subject requirements by explaining and practising the subject matter of a particular subject, in order to reduce drop-out rates.				
Detailed schedule of the course:				
Week	Topics of lectures and practices/labs			Lecturer
1	Getting to know your tutor/tutee.			Rebeka Pálfi
2	Identification of tutoring problems			Rebeka Pálfi
3	Specific discussion of learning outcomes with the supported student			Rebeka Pálfi
4	Applying communicational, interactional and conflict management techniques in tutoring sessions.			Rebeka Pálfi
5	Planning the tutor's activities (developing a tutoring plan), considering the specificities of the supported student.			Rebeka Pálfi
6	Motivating the tutee.			Rebeka Pálfi
7	Understanding the learning style of the tutored student.			Rebeka Pálfi
8	In-person or online support			Rebeka Pálfi
9	In-person or online support			Rebeka Pálfi
10	Methods and techniques used by the tutor.			Rebeka Pálfi
11	Reflection and assessment techniques.			Rebeka Pálfi
12	Break			(-)
13	Closing the tutoring activity, summary and documentation of the results			Rebeka Pálfi
14	Evaluation of the semester.			Rebeka Pálfi
Mid-term requirements:				
<i>Attendance at lectures and practices/labs</i>				
Participation in the lectures is mandatory. The number of absences is maximised by the provisions of the Obuda University Study and Examination Regulations.				
<i>Seminary tests, reports, essays, etc.</i>				
Week 5: Development and presentation of a tutoring plan				
Week 12: Documentation of mentoring activities and their presentation				
<i>The method of obtaining a signature/creating a practice mark:</i>				
Documentation of the 14-week-long tutoring activity in Moodle. Submission of the tutoring plan (2-3 pp.). Submission of the mid-semester evaluation summary (1 pp.). The mid-semester mark is determined 50% by the quality of implementation of the 14-week tutoring activity. 25% of the grade is the mentoring plan, and the remaining 25% is determined by the effectiveness of the tutoring programme.				

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Professional competencies:

- Knowledge of the subject content and ability to transfer knowledge
- Ability to listen to others sympathetically and give meaningful answers.
- Ability to ask questions that help to self-discover the other person's abilities, personal qualities and aspirations.
- Ability to create a climate of trust that supports the learning/acquisition/catching-up process.
- Ability to take into account the confidentiality of the mentored person.
- Empathic and cooperative.
- Ability to help a less experienced student to correct minor mistakes and prevent major mistakes.
- Ability to make a consistent, effective and efficient professional impact in the mentoring relationship.
- Ability to recognize the needs of the mentored, even if the mentored cannot articulate them.
- Believes in the positive impact of mentoring, especially in the area of professional identification, and is willing to help others.

Literature:

1. Catherine A. Simon - Stephen Ward: A Student's Guide to Education Studies, Routledge, 2020, ISBN 9780367276690
2. Charles Neil: The Tutorial Prayer Book: For the Teacher the Student and the General Reader (Classic Reprint) Forgotten Books 201 ISBN: 978-1331693697